



Department of Development Services – West Region
JOB OPPORTUNITY
HEAD NURSE
LOWER FAIRFIELD CENTER - NORWALK

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Position: Head Nurse – Full-time (70 hrs. bi-weekly)

Location: Lower Fairfield Center - Norwalk

Job Posting No: 018424

Hours: 2nd Shift
Week 1 – Saturday, Sunday, Wednesday, Thursday 2:00pm – 10:30pm; Monday 2:00pm – 8:30pm; Regular Days Off Friday, Tuesday
Week 2 – Friday, Monday, Tuesday, Wednesday 2:00pm – 10:30pm; Regular Days Off Saturday, Sunday, Thursday

Salary: \$2,331.88 - \$3,157.31 (New Hires to State Service start at \$2,331.88)

Closing Date: February 22, 2016

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

Examples of Duties: Duties consistent with the Head Nurse job classification. Independently develops, implements and evaluates nursing and/or health care plans; provides nursing consultation in the assigned specialty program; conducts nursing assessments; provides admission and discharge nursing assessments including plans for continuing care; maintains records and makes reports; provides for nursing services to comply with ICF regulations and JCAHO standards; maintains records of stored and secured medications; ensures controlled drugs are properly stored, administered and ordered; independently manages and provides direct care to Individuals; participates in individual, group or family therapy; participates as a member of an interdisciplinary team in the assessment, development, implementation and evaluation of Individuals treatment or health care plans; may participate in home visits and crisis intervention; manages an assigned caseload of other appropriate clinical activities; provides clinical direction and/or training to staff in individual, group and family service delivery programs; may provide in-service training to nursing and paraprofessional staff with regard to signs and symptoms of illness, dysfunction, injury and prevention of same; may conduct Individuals centered conferences with nursing personnel; may consult with and make recommendations to physicians concerning health needs; may make recommendations on policies or standards; may prepare reports or correspondence; may serve as Qualified Intellectual Disabilities Professional; performs related duties as required.

General Experience: Two (2) years of experience as a registered professional nurse.

Special Requirements: Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. May be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions. Will be required to travel.

Character Requirement: In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for permanent appointment.

Working Conditions: Incumbents in this class may be required to lift and restrain consumers; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive consumers; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DDS Employees Classification Series: Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

Application Procedure for All Other Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application material will not be considered.

Send application materials to:

**Department of Developmental Services — West Region
Rowland Government Center, 4th Floor
55 West Main Street
Waterbury, CT 06702
Attn: Recruiter
Fax: 203-574-8857**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.